

# Columbia Cascade Housing Corporation

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Equal Housing Opportunity.

“This institution is an Equal Opportunity Provider”

## APPLICANT INFORMATION FOR Cascade Meadows Senior Apartments

Applicants/Tenants must meet eligibility guidelines.

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### OCCUPANCY REQUIREMENTS:

Bedroom Size:	Minimum:	Maximum # of occupants:
1	1	2

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### MAXIMUM INCOME LIMITS:

	<u>1 person</u>	<u>2 person</u>
50% Median Income	\$19,350.00	\$22,100.00

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In order to file an application, you need to:

1. Complete, sign, and submit a written application which includes:
  - a. Disclosure of name(s), age(s), and relationship of all household member;
  - b. Disclosure of total amount(s) and source(s) of income for all household members (we will also need a copy of your last year's Federal & State Income Tax Return with W-2s);
  - c. Disclosure of credit and landlord references.
2. Provide written permission to allow the owner/owner's authorized representative to verify, in writing, all the household income, allowable expenses, previous landlord references, and any information necessary to determine eligibility for occupancy in this project.

If you are determined eligible for occupancy and an apartment is not immediately available, you will be placed on a waiting list.

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When an apartment is available, you will be required to:

1. Sign a Tenant Certification;
2. Sign a written lease/attachments;
3. Sign Occupancy Rules and Regulations;
4. Pay a security deposit
5. Pay the first month's rent
6. Have utilities immediately turned on in your name;
7. Complete and sign a Move-in inspection form of the apartment with the Owner/Owner's authorized representative.

If you do not understand or need assistance in completing our applications, please contact us immediately.

### NOTICE

Applicants for occupancy are considered on a first-come, first-serve basis in accordance with income levels, established by the filing of a completed rental application.